



Overisght and Governance

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Chief Officer Appointments Panel

Monday 23 July 2018

9.30 am

Council House (next to former Civic Centre, Plymouth)

Members:

Councillor Mrs Aspinall, Chair

Councillors Mrs Beer, Bowyer, Evans OBE, Lowry, Mrs Pengelly and Peter Smith.

Members are invited to attend the above meeting to consider the items of business overleaf.

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Tracey Lee

Chief Executive

Chief Officer Appointments Panel

Part I (Public Meeting)

Agenda

1. Apologies

To receive apologies for non-attendance submitted by Panel Members.

2. Declarations of Interest

Members will be asked to make any declarations of interest in respect of items on the agenda.

3. Minutes (Pages 1 - 2)

The Panel will be asked to confirm the minutes of the meeting held on 29 June 2018.

4. Chair's Urgent Business

To receive reports on business which, in the opinion of the Chair, should be brought forward for urgent consideration.

5. Exempt Business

To consider passing a resolution under Section 100(4) of the Local Government Act, 1972 to exclude the press and public from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraphs 1, 2 and 4 of Part I of Schedule 12A of the Act, as amended by the Freedom of Information Act 2000.

Part II (Private Meeting)

Agenda

Members of the Public to Note

That under the law, the Panel is entitled to consider certain items in private. Members of the public will be asked to leave the meeting when such items are discussed.

6. Appointment of the Strategic Director of Customer and Corporate Services (Pages 3 - 32)

The Panel will be asked to appoint the Strategic Director of Customer and Corporate Services.

Chief Officer Appointments Panel

Friday 29 June 2018

PRESENT:

Councillor Smith, in the Chair.

Councillors Mrs Beer, Bowyer, Lowry, McDonald (substitute for Councillor Evans OBE), Parker-Delaz-Ajete (substitute for Councillor Mrs Aspinall) and Mrs Pengelly.

Apologies for absence: Councillor Mrs Aspinall and Councillor Evans OBE.

Also in attendance: Andrew Hardingham (Strategic Director for Transformation and Change), Alison Mills (Head of HR Specialist Services), Martin Runciman (HR Consultant) and Helen Prendergast (Democratic Advisor).

The meeting started at 10am and finished at 10.30am.

Note: At a future meeting, the Panel will consider the accuracy of these draft minutes, so they may be subject to change. Please check the minutes of that meeting to confirm whether these minutes have been amended.

1. **To Note the Appointment of Chair**

The Panel noted the appointment of Councillor Mrs Aspinall as Chair of the Panel for the forthcoming municipal year 2018/19.

As Councillor Mrs Aspinall had submitted her apologies for this meeting, it was agreed that Councillor Peter Smith be appointed as the Chair for this particular meeting.

2. **Declarations of Interest**

There were no declarations of interest made by Councillors in accordance with the code of conduct.

3. **Minutes**

Agreed that the minutes of the meeting held on 20 March 2018 are confirmed as a correct record.

4. **Chair's Urgent Business**

There were no items of Chair's urgent business.

5. **Exempt Business**

Agreed that under Section 100(4) of the Local Government Act, 1972 to exclude the press and public from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraphs 1, 2 and 4 of Part I Schedule 12A of the Act, as amended by the Freedom of Information Act 2000.

6. **Senior Leadership Team Place Directorate**

Martin Runciman (HR Consultant) and Alison Mills (Head of HR Specialist Services) presented the Senior Leadership Team Place Directorate report.

The Panel noted the work being undertaken, following the Panel's recommendation (December 2016), to consider the total reward for the senior leadership team; (if any outcome is implemented prior to the beginning of October 2018, the market factor payments may cease earlier).

The Panel agreed to approve the extension of market factor supplements for the four senior leadership officers in the Place Directorate, for up to four months, to the beginning of October 2018, totalling £14,732 (including on-costs).

(As the relevant Cabinet Member (Councillor Evans OBE) was not present for this item, Councillor Peter Smith will be representing him)

The following relates to exempt or confidential matters (Para(s) 1, 2, 4 of Part 1, Schedule 12A of the Local Govt Act 1972). A breach of confidentiality could prejudice the Council/person/body concerned & might amount to a breach of the councillors /employees codes of conduct.

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